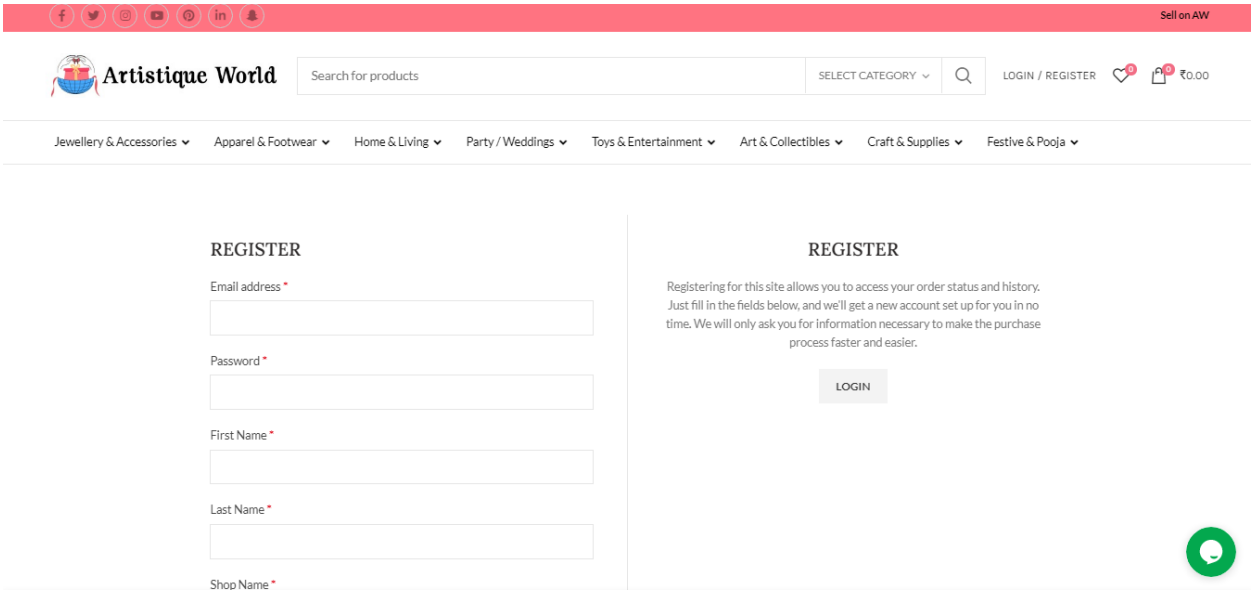
Artistique World: How to add a vendor to the portal?

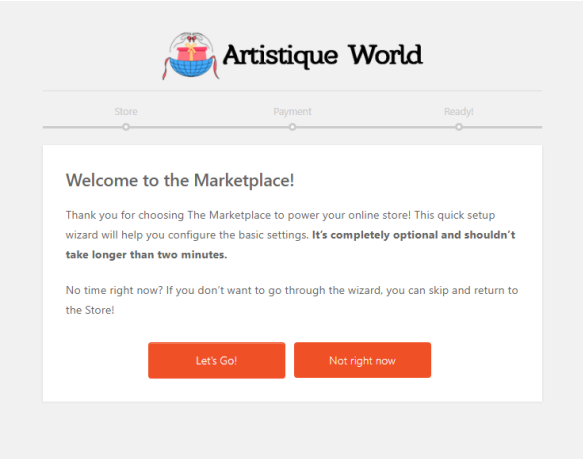
Register with email id as a vendor

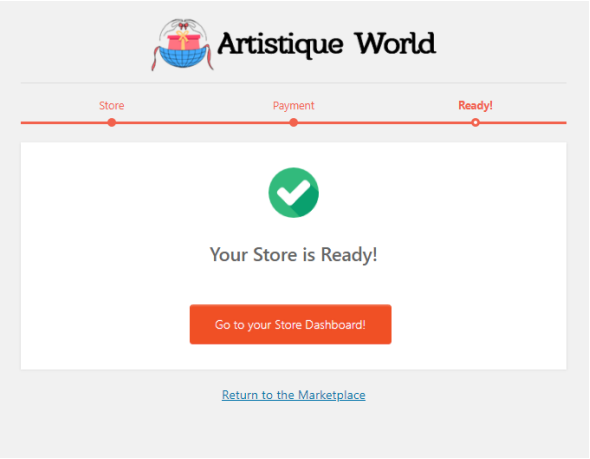


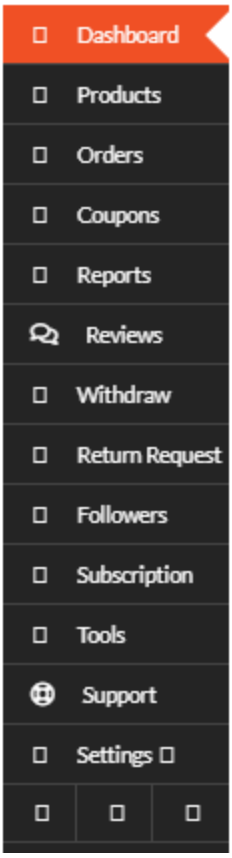
Login as a vendor with the email id

Complete the registration wizard

- Store Setup
- Payment Setup







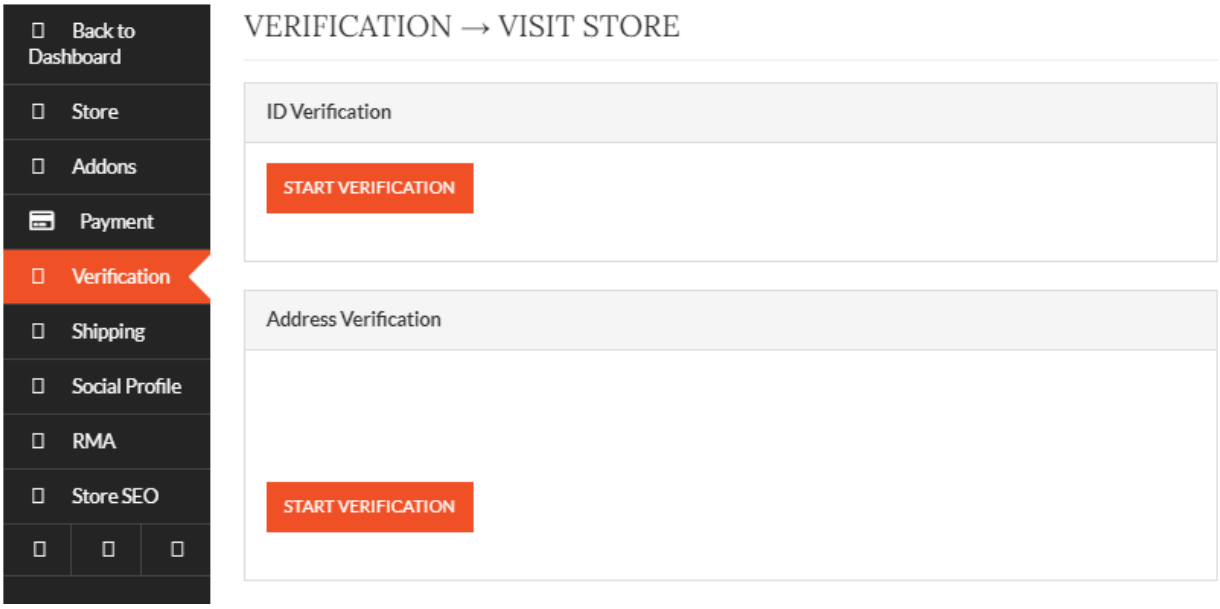
The left-hand side menu has several options and the vendor has to click on each of them (as required/ applicable) and complete the set-up wizard.

A few options are explained below

Click on Go to your Store Dashboard

Click Settings

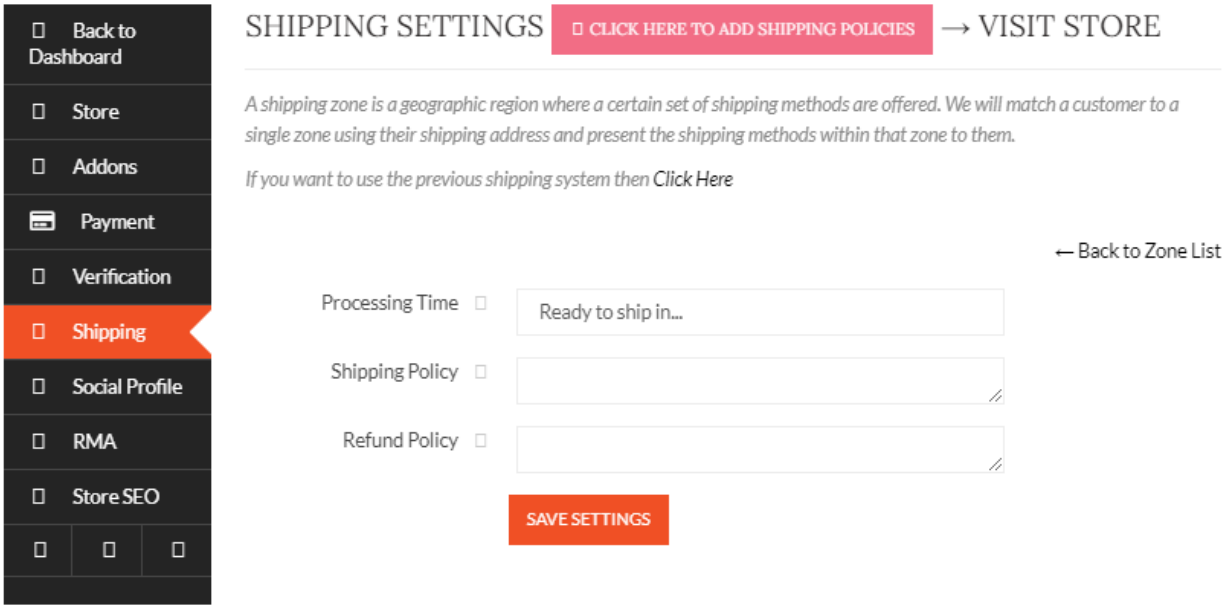
Go to Verification and complete the ID Verification and Address Verification process



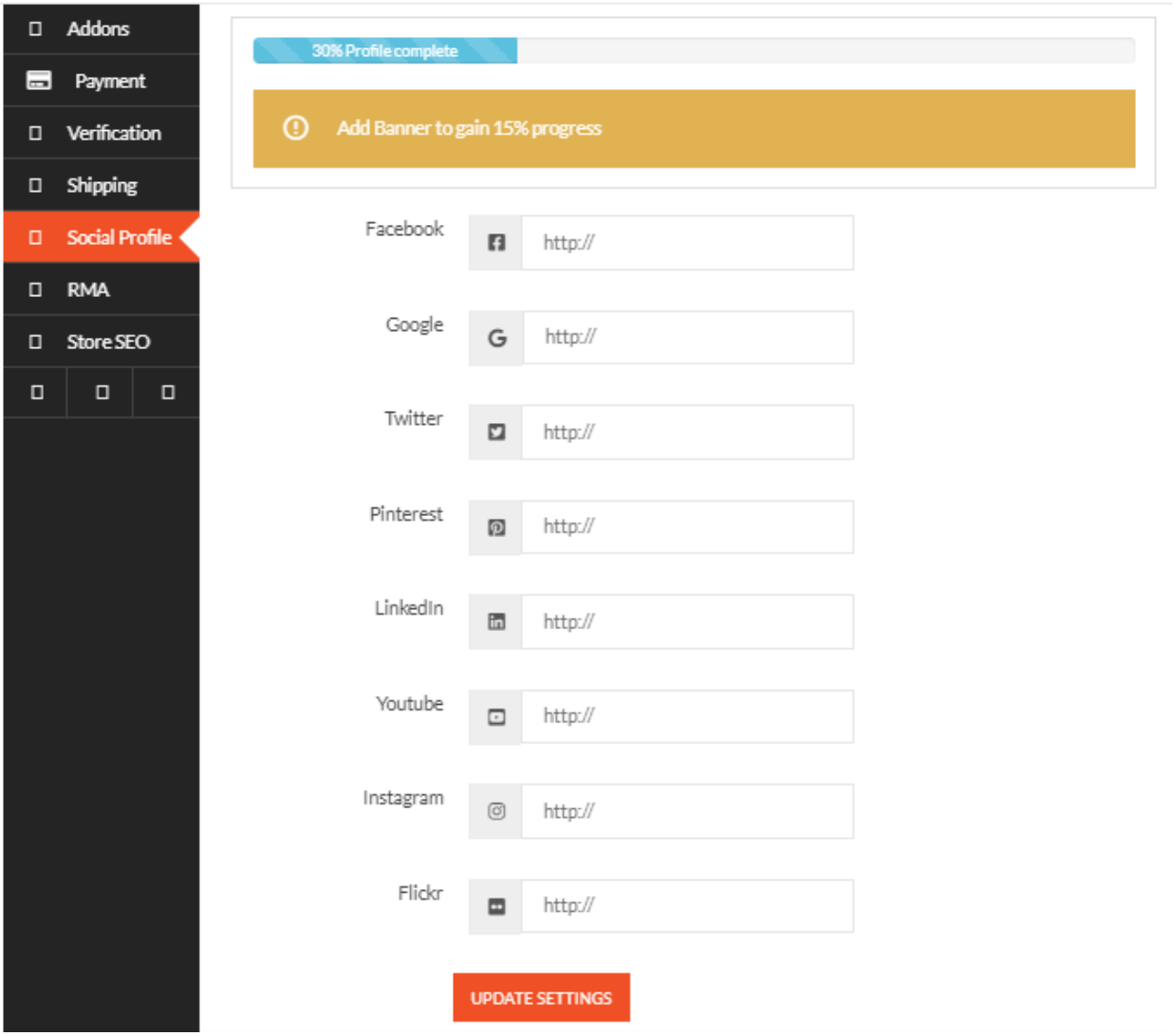
Click on Shipping > “Click Here to Add Shipping Address”

- Select the Processing Time from its drop down

- Shipping Policy and Refund Policy > Write any custom text that you'd like to display for your store
- Click on Save Settings

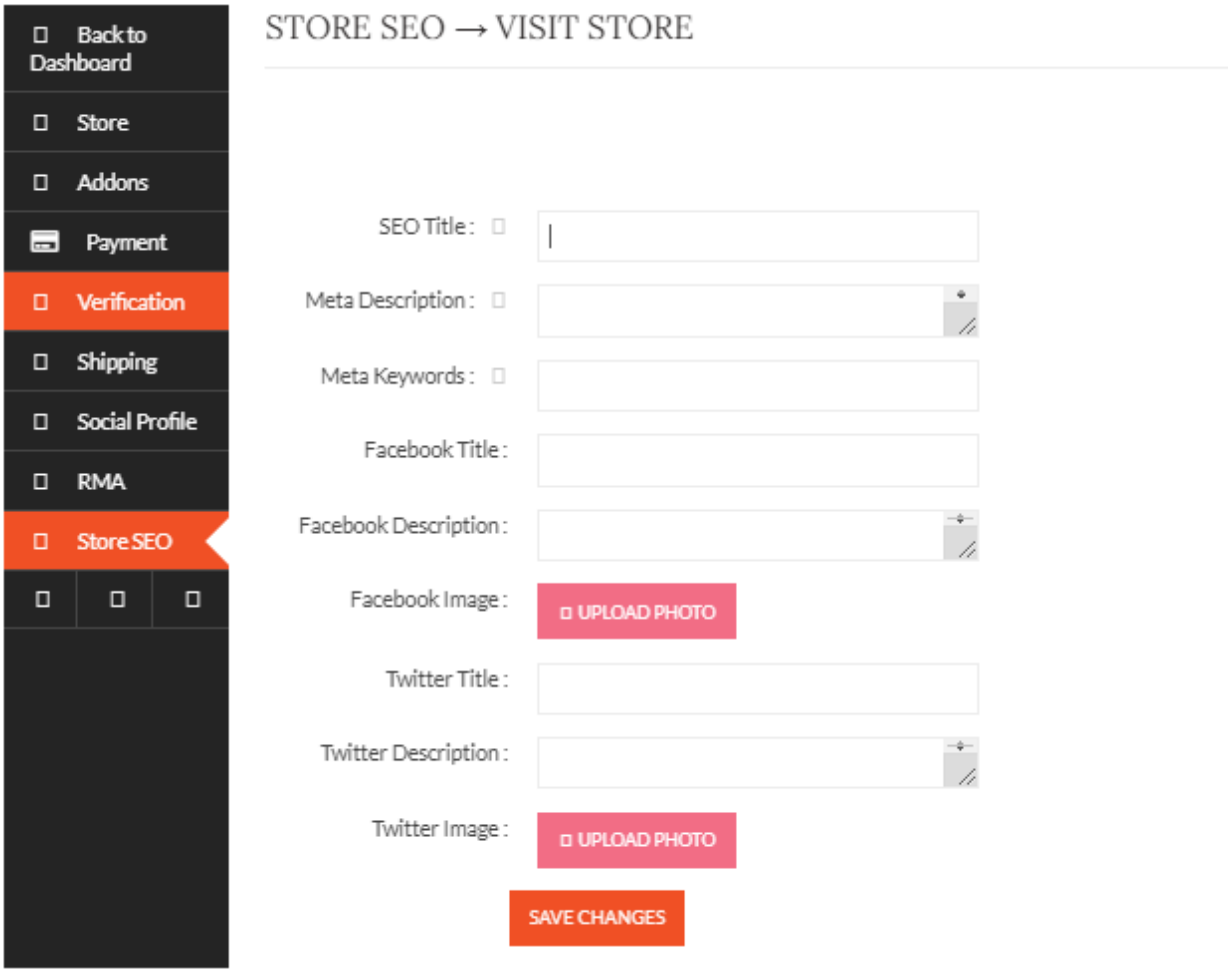


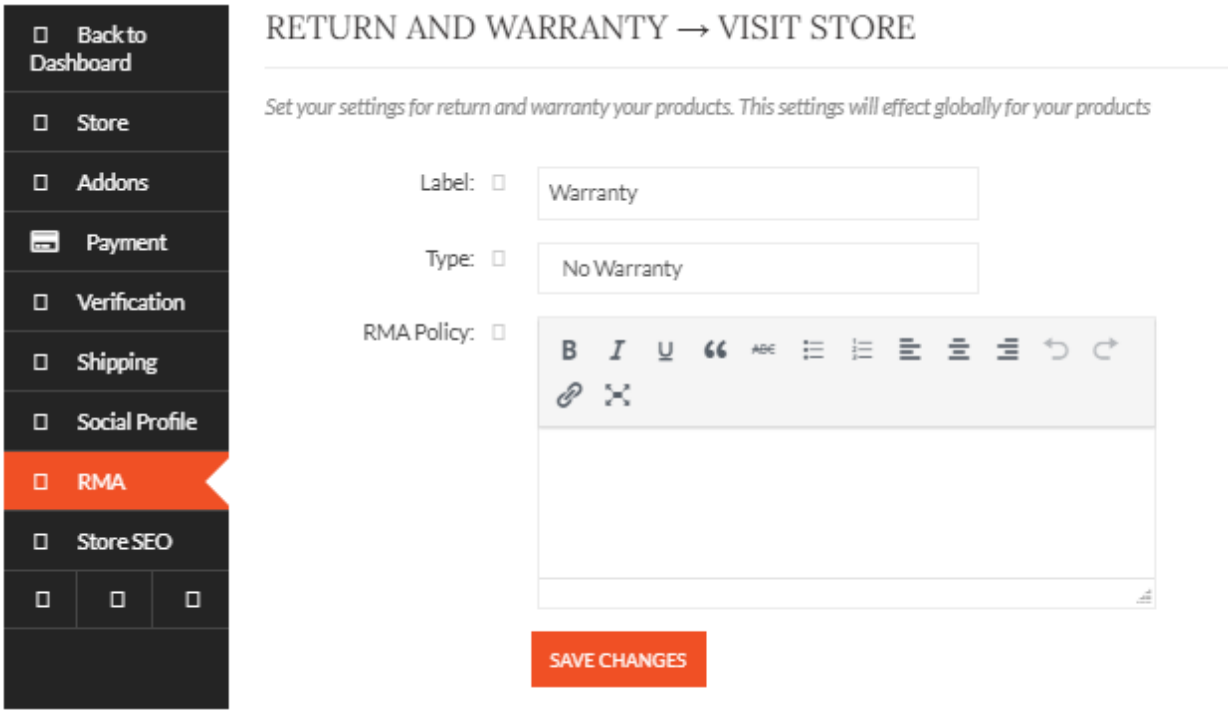
[Optional] Click on Social Profile and complete it



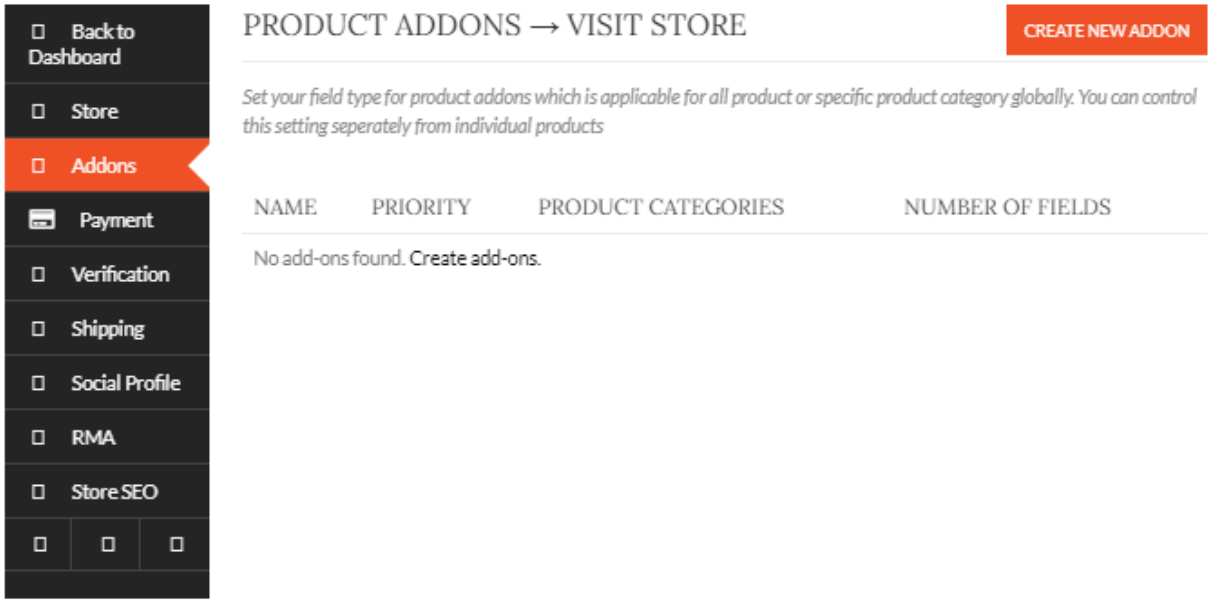
Click RMA, complete the details and update settings

Go to Store SEO and complete the setup, save setting

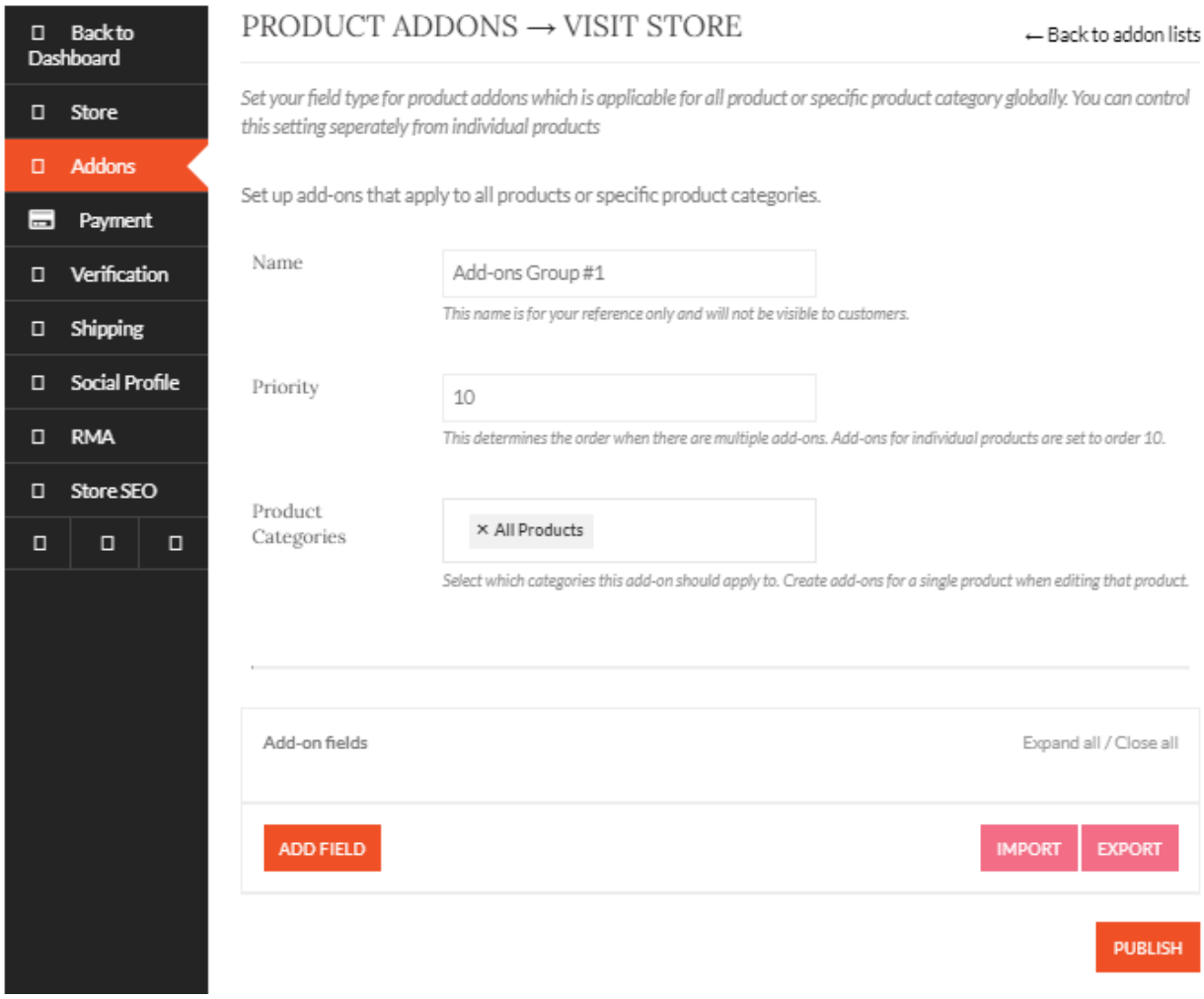

Back to Dashboard
Store
Addons
Payment
Verification
Shipping
Social Profile
RMA
Store SEO
STORE SEO → VISIT STORE
SEO Title :
Meta Description :
Meta Keywords :
Facebook Title :
Facebook Description :
Facebook Image :
UPLOAD PHOTO
Twitter Title :
Twitter Description :
Twitter Image :
UPLOAD PHOTO
SAVE CHANGES



[Optional] Go to Add-On



Create Addon and Publish


Back to Dashboard
Store
Addons
Payment
Verification
Shipping
Social Profile
RMA
Store SEO
PRODUCT ADDONS → VISIT STORE
← Back to addon lists
Set your field type for product addons which is applicable for all product or specific product category globally. You can control this setting seperately from individual products
Set up add-ons that apply to all products or specific product categories.
Name
Add-ons Group #1
This name is for your reference only and will not be visible to customers.
Priority
10
This determines the order when there are multiple add-ons. Add-ons for individual products are set to order 10.
Product Categories
× All Products
Select which categories this add-on should apply to. Create add-ons for a single product when editing that product.
Add-on fields
Expand all / Close all
ADD FIELD
IMPORT
EXPORT
PUBLISH